|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Winnipeg Sewage Treatment Program  **Value Engineering Record**  (For submission of Employees’ Ideas) | | | | | |
| **Project ref #** |  | | | **Idea No:** | |
| **Project Title:** |  | | | **Date:** | |
| **Submitted by:** | **Name:** | | **Job Title:** | **Service/Organization** | |
| **Plant or system Area studied** | **Name:** | | | **Code:** | |
| **Item/function studied** | **Name** | | | **Code (Tag):** | |
| **Idea title:** | | | | | |
| **Description of current approach or problem:** | | | | | |
| **Proposed improvement or solution:** | | | | | |
| **Action plan:** | | | | | |
| **Benefit (quantify if possible):** | | | | | |
| **Risks:** | | | | | |
| **Remarks:** | | | | | |
| **Attachments:** | | | | | |
| **Employee signature:** | | **Reviewer Name and signature:** | | **Date:** | |
| **Project Manager Decision:**  **Approved for implementation**  **Investigate further**  **Other**  **Do not implement** | | **Need to decide by:**  **Likely cost reduction**  **Quantified Risk:**  **Schedule impact:**  **Change request No:** | | | |
| **PM Name and Signature:** | | | **Reviewer Name and signature (when applicable):** | | |
| **Date:** | | **Date:** | | | |