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| Winnipeg Sewage Treatment Program**Value Engineering Record**(For submission of Employees’ Ideas) |
| **Project ref #** |  | **Idea No:** |
| **Project Title:** |  | **Date:** |
| **Submitted by:** | **Name:** | **Job Title:**  | **Service/Organization** |
| **Plant or system Area studied** | **Name:** | **Code:** |
| **Item/function studied** | **Name** | **Code (Tag):** |
| **Idea title:** |
| **Description of current approach or problem:** |
| **Proposed improvement or solution:** |
| **Action plan:**  |
| **Benefit (quantify if possible):** |
| **Risks:** |
| **Remarks:** |
| **Attachments:** |
| **Employee signature:** | **Reviewer Name and signature:** | **Date:** |
| **Project Manager Decision:****[ ] Approved for implementation****[ ] Investigate further****[ ] Other****[ ] Do not implement** | **Need to decide by:****Likely cost reduction****Quantified Risk:****Schedule impact:****Change request No:** |
| **PM Name and Signature:** | **Reviewer Name and signature (when applicable):** |
| **Date:** | **Date:** |